

Chesterfield Township Board of Education  
Public Hearing on Budget 7:00 p.m.  
Wednesday, May 2, 2018  
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

Board & District Goals  
2017-2018 School Year

**Board Goal:** Complete NJSBA board member self-evaluation to identify strengths and weakness that will inform future goals/efforts.

**Board Goal:** Build board member knowledge/awareness on school board policy development.

Enrich the climate and culture of the school by fostering an environment focused on professionalism, staff support, and educational resources to affect student learning.

Maintain an open line of communication within the school district as well as across the entire school community.

Enrich the climate and culture of the school by developing a district-wide discipline plan.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order

Pledge of Allegiance\Moment of Silence

Roll Call

Mr. Jignesh Shah, President  
Mrs. Laura Bond, Vice President  
Dr. Terran Brown  
Ms. Christina Hoggan  
Mrs. Amy Jablonski

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner April 25, 2018:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

May 16, 2018 Regular Monthly Meeting

School District Important Dates

Through May 9, 2018	PARCC and PARCC Make-Ups
May 7-11, 2018	Kindergarten Screenings
May 8, 2018	PTA General Meeting & Board Elections
May 10, 2018	Mid-Marking Period Advisory Reports
May 17, 2018	Evening Band Concert

Presentation of Certificate in Recognition of Student's Heroic Act

4. Public Hearing - Presentation of Proposed 2018-2019 School Budget

Public Hearing of proposed 2018-2019 School Budget presented by Scott Heino, Superintendent and Patrick Pisano, Business Administrator.

5. Public Comment – On Public Hearing 2018-2019 School Budget Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

6. Board of Education

6A. Approval of the Adoption of the 2018-2019 Budget (Attachment) - Public  
Recommend approval of the following resolution for the tentative 2018-2019 Budget:

BE IT RESOLVED to adopt the school district budget for the Chesterfield Township Board of Education:

RESOLUTION  
CHESTERFIELD TOWNSHIP BOARD OF EDUCATION  
ADOPTION OF THE 2018-2019 SCHOOL BUDGET

BE IT RESOLVED that the Chesterfield Township Board of Education does hereby authorize the Business Administrator to transmit the 2018-2019 Budget to Executive County Superintendent for approval.

2018-2019 Budget

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund (Total Operating Budget)	\$10,492,261	\$ 9,435,877
Special Revenue Fund	\$ 182,846	\$ N/A
Debt Service Fund	\$ 2,300,938	\$ 1,963,251
Total	\$12,976,045	\$11,399,128

Regular General Fund Tax Levy-Base Budget

BE IT RESOLVED that there should be raised for General Funds \$9,435,877 for the ensuing School Year (2018-2019).

The supporting documents of this budget also contain an itemization of certain expenditures required under administrative regulations.

Vote Section 6

7. Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

8. Minutes

Approval of Minutes (Attachments)

Recommend approval of the minutes for the following meetings:

April 18, 2018	Regular Meeting
April 18, 2018	Executive Meeting

Vote Section 8

9. Board Committee/Superintendent Reports

9A. Board Committee

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Jignesh Shah	prior to the January, May and September meetings
	Admin. Rep.	Amy Jablonski Mike Mazzoni	
Curriculum & Instruction	Chair	Laura Bond	prior to the February, June and October meetings
	Admin. Rep.	Amy Jablonski Jeanine May-Sivieri	

Finance	Chair	Jignesh Shah Christina Hoggan Patrick Pisano	prior to the March, July and November meetings
	Admin. Rep.		
Student Services	Chair	Terran Brown Laura Bond	prior to the April, August and December meetings
	Admin. Rep.	Anthony Calandrillo	
BURLCO School Boards Association Executive Committee Delegate:			Jignesh Shah
Legislative Chairperson & Delegate to NJ School Boards Association:			Jignesh Shah
Alternate Delegate:			Amy Jablonski
District Advisory Committee:			Laura Bond Terran Brown
BOE Policy Committee:			Terran Brown Christina Hoggan
Compressor Station & Pipeline Impact Committee:			Christina Hoggan

Vote Section 9

10. Board Policy

10A. First Reading of Revised Policies (Attachments) - Public  
The following revised policies are being presented for the first reading:

Policy #4115	Supervision
Policy #5131.5	Vandalism/Violence
Policy #5131.6	Drugs, Alcohol, Steroids, Tobacco
Policy #5145.4	Equal Educational Opportunity
Policy #6171.3	Improving Academic Achievement and Parent and Family Engagement

10B. Second Reading of Revised Policies and Regulation (Attachments) - Public  
The following revised policies and regulation are being presented for the second reading:

Policy #1250	Visitors
Policy #3516	Safety
Policy #3541.33	Transportation Safety
Policy #6114	Emergencies and Disaster Preparedness
Regulation #1312	Procedures for Complaints and Inquires

Vote Section 10

11. Personnel

11A. Approval to Renew Certificated Staff (Attachment)  
Recommend approval of the attached list of certificated staff members for the 2018-2019 school year.

11B. Approval to Renew Non-Certificated Staff (Attachment)  
Recommend approval of the attached list of non-certificated staff members for the 2018-2019 school year.

11C. Approval of Interim Resource Teacher

Recommend approval of Tara Bobal as Interim Resource Teacher (Employee #4763) commencing on April 9, 2018, through May 9, 2018 at the per diem rate of \$80 for days 1-5, \$85 for days 6-20, and \$264.66 (BA Step 1-2) for days 21-23 at a cost of \$2,468.98.

Vote Section 11

12. Curriculum & Instruction

12A. Approval of Field Trip

DATE	GRADE	REASON	DESTINATION
5/17/2018	6 <sup>th</sup>	L.E.A.D. Program (Formerly D.A.R.E.)	NJ State Police Barracks
6/19/2018	6 <sup>th</sup>	End of year pool party celebration	Old York Country Club

Vote Section 12

13. Board of Education and Board Secretary Monthly Certifications

Recommend approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3\*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.

\_\_\_\_\_  
Patrick Pisano

\_\_\_\_\_  
Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3\*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3\*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\*Citations are subject to change due to periodic amendments, new rule or repeals.

13A. Financial Approvals (Attachments)

Recommend the following financial reports for approval for the month of March 2018:

- Expenditures - Approval and ratification of Expenditures for March. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for March: #080 to #096
- Budget Report
- Revenue Report
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Recommend the following financial report for approval for the month of April 2018: (Attachment)

- Expenditures - Approval and ratification of Expenditures for April. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

13B. Approval of Agreement with Burlington County Special Services (Attachments) - Public

Recommend approval to enter into a shared services agreement with Burlington County Special Services for the 2018 -2019 school year for:

Professional Services (PSA)

Non Public Chapters 192/193  
Non Public Nursing Services  
Non Public IDEA Grant Allocation

13C. Approval to Accept Proposed NJSIG Safety Grant for 2018-2019

Recommend approval to accept the NJSIG Safety Grant in the amount of \$5,410.52 and approval to submit the proposed grant to NJSIG for their approval.

13D. Approval of Professional Education Services, Inc. (Attachment)

Recommend approval of Professional Education Services, Inc. to provide educational instruction services for Student ID #9816366881 while a client at High Focus Centers of Lawrenceville, at a rate of \$52.00 per hour, 2 hours per day, Monday – Friday.

Vote Section 13

14. Other Business

15. Facilities Update/Information

15A. Use of Facilities

Recommend approval of the attached use of facilities for the 2017-2018 school year.

Name Of Organization	Facility requested	Description of Activity	Date
PTA	Art Room	Teacher Appreciation Luncheon	May 11, 2018
Hindi USA	Cafeteria	Hindi USA Graduation	June 15, 2018

Vote Section 15

16. Other Public Comments

17. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 17

18. Motion to Return to Public Session

19. Motion to Adjourn

Vote Section 19